

INSTRUCTION FOR PURCHASE ORDER

Please email your purchase order to: wayne@theocgroup.biz or fax to **1-815-346-2403** (USA)

Please address your purchase order to:

If you are factory or consumer	If you are DEALER or RESELLER
THE OC GROUP GLOBAL, INC. 9081 Bolsa Avenue, Suite 102 Westminster, CA 92683 - USA Tel: 1-714-899-8258 Fax: 1-815-346-2403	Please contact us

The following information needs to show on your P.O. for accurate processing (the more the better):

- + **Rubber grade:** see note (1) below
- + **Pricing:** see note (2)
- + **Warehouse Delivery Cost:** see note (3)
- + **Quantity:** see note (4)
- + **Packaging:** see note (5)
- + **Marking Request:** Seller's default marking UNLESS otherwise requested.
- + **Destination:** see note (6)
- + **Time:** specify a "month name" or "prompt delivery"
- + **Payment term:** Specify one of the following methods
 - Wire transfer: 15% deposit on P.O. acceptance, 85% due on faxed shipping document
 - D/P at sight
 - Irrevocable L/C, all costs on buyer's account except negotiation fee (your bank will provide this information)

NOTES:

- (1) Example: SVR 3L, SVR 20, SVR CV60..etc.. Latex HA or LA
- (2) in usd per metric ton with shipping term such as CIF, FOB or C&F (from our daily offering price email). In FOB price, buyer shall pay for THC costs
- (3) including Customs brokerage service and trucking to your warehouse; We will provide this number upon request
- (4) in full container loads (example: 1, 2, 3 ...fcls) with approximate total weight in metric tons. Check with us for approximate weight of merchandise fit in 1 container.
- (5) DRY RUBBER: in 35 kg bales, shrink wrap on chemical-treated wood pallets UNLESS request otherwise
 - LATEX RUBBER: please specify if you want Flexibag (lowest cost), Flexitank, ISO tank or Drum (higher cost)
- (6) Port name and state (ex: Norfolk, Virginia or Long Beach, California), or your warehouse address if you select warehouse delivery option at extra charges

SHIPPING INSTRUCTION :

We require your shipping instruction to process your order.

For your convenience, we have prepared this fillable Acrobat form that you can download, fill-in, and print out and fax to us at 1-815-346-2403

Download location: (click this link) http://rubbershopping.com/doc_download/shipping_instruction.pdf